**National UN Volunteer travel lumpsum request form**

National UN Volunteers are entitled to receive a travel lumpsum of US$200 (each) at the beginning and end of the assignment when moving to a duty station that is not within commuting distance of the place of recruitment. See the [Unified Conditions of Service](https://explore.unv.org/cos) for more information.

**To request this payment at the beginning of your assignment:**

* complete the details below,
* perform the task in UVP “Request NUNV travel lumpsum” and upload this form
* UNV will review your request and, if eligible, process your travel lumpsum through payroll.

Note that this task is available only *after* your assignment starts.

1. **UN Volunteer candidate details**

|  |  |
| --- | --- |
|  First name:  |  Family name:  |
|  Assignment title:   |
|  UVP user ID: |
|  Place of recruitment (town/city): |
|  Duty station:  |
|  Country: |

1. **Declaration**

[ ]  **I confirm that my place of recruitment is not within commuting distance of my duty station and I will need to move.**

[ ]  **I confirm by uploading this form to UVP that the content is true and accurate. I understand that deliberately providing untrue information may lead to disciplinary action by UNV.**